

PLYMOUTH RETIREMENT BOARD
Friday, October 27, 2017
8:00 a.m.
10 Cordage Park Circle, Suite 240
Plymouth MA 02360

Chairman Kelley called the meeting to order at 8:07 a.m. in the conference room of the Plymouth Retirement Office. Present Board members were Lynne Barrett, Gerald Coughlin, and Dale Webber. Also present were Wendy Cherry and Karry Barros. Shawn Duhamel entered the meeting at 8:20 a.m.

Section I: Regular Business;

Minutes:

Minutes of September 22, 2017

Regular Meeting

Minutes of September 22, 2017

Executive Session

Motion to approve minutes made by Mr. Webber; Seconded by Mr. Coughlin. Unanimously voted.

Warrants:

Warrant #8/2017:	\$11,991,598.38 Final
Warrant #9/2017:	\$ 5,925,289.00 Partial
Warrant #10/2017:	\$ 274,223.02 Partial
Warrant #11/2017:	\$ 1,126,382.75 Partial

Trial Balance as of August 31, 2017: \$168,598,625.08

Motion to approve minutes made by Mr. Webber; Seconded by Mr. Coughlin. Unanimously voted.

Public Comment:

None

New Business:

Chairman Kelley told the Board that J.D. Cordage LLC changed the rubbish removal policy recently. The new policy, if followed, has the potential of creating hazards for the office staff when emptying the weekly office rubbish. Chairman Kelley explained that due to concerns regarding the safety of office staff, a rubbish disposal company was hired to come weekly and dispose of the office rubbish.

There was discussion regarding the changes in the rubbish removal policy.

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There was also discussion regarding the new location of Town Hall and that a decision was made for the School Department “not” to move into the former Town Hall on Lincoln Street.

Chairman Kelley expressed interest in doing research regarding the possibility of the Retirement Board purchasing a building to house the Retirement Office. He reminded the Board of the legislation passed in 2004, granting permission for the Board to purchase a building on Court Street. He added that the purchase of a building with rentable space could bring in positive cash flow.

Ms. Barrett told the Board that she feels this issue would be a good discussion for a future agenda item.

PERAC MEMOS:

Memo #30/2017: Mandatory Retirement Board Member Training – 4th Quarter 2017

Memo #31/2017: Appropriation Data Due October 31, 2017

Memo #32/2017: Tobacco Company List

Section II: Membership:

Request for Creditable Service:

Mary Ferreira, Group 1, School Department Main Office Secretary, has requested that the Board grant her 1 month service for the period of January 20, 2017, through June 23, 2017 while she was on an unpaid approved leave of absence and did not receive service.

Motion to grant one (1) month of creditable service to Mary Ferreira made by Mr. Webber; Seconded by Mr. Duhamel. Unanimously voted.

New Hires:

Town:

9% Carbone, Anna, Group 1, Administrative Secretary-Wastewater
Perm. Full-time: \$802.38 weekly
Start Date: October 3, 2017

9% McCollem, Marlene, Group 1, Assistant Town Manager
Perm. Full-time: \$1,826.92 weekly
Start Date: October 4, 2017

9% O'Brien, Lisa, Group 1, Administrative Secretary-Assessors
Perm. Full-time: \$752.24 weekly
Start Date: November 6, 2017

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9% Parker, Allen, Heavy Motor Equipment Operator-Water
Perm. Full-time: \$819.20 weekly
Start Date: October 16, 2017

School:

9% Campbell, Kathleen, Group 1, Parent/Child Educator
Perm. Full-time: \$1,433.96 bi-weekly
Start Date: September 5, 2017

9% Caple, Kimberly, Group 1, Resource & Referral Specialist
Perm. Full-time: \$1,389.35 bi-weekly
Start Date: September 5, 2017

9% Tarrant, Andrea, Group 1, Dispatcher
Perm. Full-time: \$741.87 weekly
Start Date: October 2, 2017

Motion to accept Town and School New Hires made by Ms. Barrett; Seconded by Mr. Coughlin.
Unanimously voted.

Buybacks:

School:

McNamara, Evan, Group 1, TV Studio Technical Assistant, has requested a buyback of four (4)
years of prior Military Service.
Total Buyback Amount: \$16,000.00

Motion to approve School Buyback made by Ms. Barrett; Seconded by Mr. Coughlin.
Unanimously voted.

Refunds:

Town:

Donovan, Joseph, Group 1, Heavy Motor Equipment Operator
One (1) Year, One (1) Month Creditable Service (8/26/2016-9/29/2017)
Total Refund Including FWT: \$13,868.29

Hernandez, Francis, Group 1, Former Custodian
Thirteen (13) Years, Nine (9) Months Creditable Service (8/6/1999-5/17/13)
Payable to Lisa M. Hernandez, Spouse and Designated Beneficiary
Date of Death: August 8/21/2017
Total Refund Including FWT: \$24,719.00

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Larsen, Adam, Group 4, Police Officer
Refund of Non-Taxable Deductions paid towards an incomplete Military Buyback
Mr. Larsen resigned on August 5, 2016
Total Refund: \$4,880.00

McCarthy, Tracey, Group 1, Administrative Assistant
Four (4) Years, One (1) Month Creditable Service (7/18/2013-9/5/2017)
Total Refund Including FWT: \$15,864.13

School:

Roark, Lois, Group 1, Special Needs Aide
Six (6) Months Creditable Service (11/25/2005-6/13/2006)
Total Refund Including FWT: \$433.83

Motion to accept Town and School Refunds made by Ms. Barrett; Seconded by Mr. Coughlin.
Unanimously voted.

Transfers:

Town:

Larsen, Adam, Group 4, Police Office
Eleven (11) Years, Six (6) Months Creditable Service (1/24/2005-8/5/2016)
Transfer to State Retirement Board: \$76,167.68

School:

Smith-Debaggis, Cynthia, Group 1, Special Needs Aide
Ten (10) Years Creditable Service (10/27/2003-11/15/2003)
Transfer to Plymouth County Retirement Board: \$8,862.66

Motion to accept Town and School Transfers made by Ms. Barrett; Seconded by Mr. Coughlin.
Unanimously voted.

Retirements:

Town:

Bagni, Gloria, Group 1, Crossing Guard
10 years, 2 Creditable Service
Superannuation retirement, opt b
Retirement Date: September 21, 2017

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Goodwin, Dana, Group 4, Police Officer
45 Years Creditable Service
Superannuation retirement, opt c
Retirement Date: September 30, 2017

Lightbody, Joan, Group 1, Police Dept Admin Asst
32 years service
Superannuation retirement, opt c
Retirement date: October 27, 2017

School:

Kelly, Harriett, Group 1, Paraprofessional
24 Years Creditable Service
Superannuation retirement, opt b
Retirement Date: October 13, 2017

Zuberer, Janice, Group 1, Security Receptionist
12 years, 1 Month Creditable Service
Superannuation Retirement, opt a
Retirement Date: October 5, 2017

Nielsen, Robin, M, Group 1, Paraprofessional
18 Years, 4 Months Creditable Service
Superannuation retirement, opt. c
Retirement Date: November 10, 2017

Ferreira, Mary, Group 1, Main Office Secretary
16 years, 11 months service
Superannuation retirement, option a
Retirement date: October 31, 2017

Motion to accept Town and School Retirements made by Ms. Barrett; Seconded by Mr. Coughlin. Unanimously voted.

Next Meeting: 11/17/2017

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Adjournment:



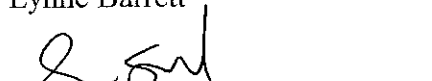
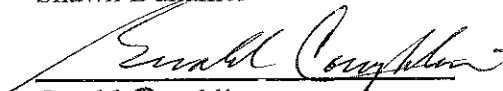
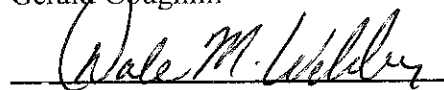
Motion made to adjourn at 8:45 a.m. by Ms. Barrett; Seconded by Mr. Coughlin. Unanimously voted.

Respectfully submitted,



Karry A. Barros
Assistant Director

Plymouth Retirement Board:


Thomas Kelley, Chairman
Lynne Barrett
Shawn Duhamel
Gerald Coughlin
Dale Webber

Dated November 17, 2017