

PLYMOUTH RETIREMENT BOARD

Friday, September 24, 2021

8:30 a.m.

This Meeting Was Held Remotely

Pursuant to Governor Baker's March 12, 2020, Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020, Order imposing strict limitations on the number of people that may gather in one place, this meeting of the Plymouth Retirement Board is being conducted via remote participation. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings as provided for in the Order.

Vice Chair, Lynne Barrett, called the meeting to order at 8:31 a.m. Other participating Board Members were Gerald Coughlin, and Robert Ness. Attorney Michael Sacco, Executive Director, Wendy Cherry, and Assistant Director, Karry Barros participated remotely as well. Chairman Thomas Kelley and Dale Webber were absent.

Vice Chair Barrett noted that this meeting is being held remotely due to the COVID-19 Pandemic.

Roll-call vote at 8:31 a.m. to enter into Regular Session:

Ms. Barrett	yes
Mr. Coughlin	yes
Mr. Ness	yes

Unanimously Voted.

Section I: Executive Session:

Pursuant to MGL Chapter 30A, Section 21 (a)(3), the Board will enter into Executive Session to discuss ongoing litigation.

Pursuant to MGL Chapter 30A, Section 21 (a)(1). The Board will enter into Executive Session to vote the Accidental Disability Application of Nancy O'Connell.

Pursuant to MGL Chapter 30A, Section 21 (a)(1). The Board will enter into Executive Session to hold an Evidentiary Hearing for the Accidental Disability Application of Christopher Tripp.

Pursuant to MGL Chapter 30A, Section 21 (a)(1). The Board will enter into Executive Session to hold an Evidentiary Hearing for the Accidental Disability Application of Thomas Kelley.

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Roll-call vote at 8:31 a.m. to enter into Executive Session:

Ms. Barrett	yes
Mr. Coughlin	yes
Mr. Ness	yes

Unanimously Voted.

The Board will re-enter the Regular Meeting immediately following Executive Session.

Roll-call vote at 10:42 a.m. to end Executive Session.

Ms. Barrett	yes
Mr. Coughlin	yes
Mr. Ness	yes

Unanimously Voted.

Section II: Regular Business:

Minutes:

Minutes of May 28, 2021	Regular Session
Minutes of May 28, 2021	Executive Session
Minutes of June 25, 2021	Regular Session
Minutes of July 27, 2021	Executive Session
Minutes of July 27, 2021	Special Meeting

Motion to approve Executive and Regular Session Meeting Minutes as listed made by Mr. Coughlin; Seconded by Mr. Ness.

Roll-call vote:

Ms. Barrett	yes
Mr. Coughlin	yes
Mr. Ness	yes

Unanimously Voted.

Warrants:

Warrant #7 Dated July 31, 2021	\$ 6,598,904.87 Final
Warrant #8 Dated August 31, 2021	\$ 13,917,412.67 Partial
Warrant #9 Dated September 30, 2021	\$ 3,633,775.84 Partial
Warrant #10 Dated October 31, 2021	\$ 6,365.40 Partial

Trial Balance as of July 31, 2021: \$ 242,539,640

Motion to approve Warrants as listed made by Mr. Coughlin; Seconded by Mr. Ness.

Roll-call vote:

Ms. Barrett	yes
Mr. Coughlin	yes
Mr. Ness	yes

Unanimously Voted.

July 2021 Accounting Reports Presented to Board for Review:

Trial Balance
Cash Receipts
Cash Disbursements
Adjustments
Rockland Trust Statements: Money Market & Checking Acct

Motion to approve the July 2021, Accounting Reports as listed made by Mr. Coughlin; Seconded by Mr. Ness.

Roll-call vote:

Ms. Barrett	yes
Mr. Coughlin	yes
Mr. Ness	yes

Unanimously Voted.

Public Comment:

None

New/Old Business:

None

COLA Increase Discussion:

Board to review and discuss the impact of increasing the COLA base, as well as the impact on the funding schedule.

Vice Chair Barrett told the Board that this discussion will be postponed until all Board Members are present.

Vice Chair Barrett asked Ms. Cherry if she would reach out to PERAC Actuary, John Boorak, and ask him to attend a future meeting to explain the email he sent regarding the impact of a COLA Increase.

Actuarial Valuation:

Board to discuss the preparer for the next Actuarial Valuation & GASB 67& 68 Statements.

Vice Chair Barrett informed the Board that this agenda item will be discussed when all Board Members are present. She added that PERAC has been doing the Valuations for some time however, they were not available to complete one for January 2021, so, another actuary was hired to complete that Valuation. The Board will need to decide who they want to use going forward, but that discussion need to happen when the entire Board is present.

PERAC Memos:

Memo #24/2021: Important Amendment to G.L. 32, Section 100

Vice Chair Barrett recognized the PERAC Memo listed.

Section III: Membership:

Section 9 Death Benefit:

Discussion regarding the application for Section 9 Death Benefits for Draffone.

Vice Chair Barrett noted that this agenda item was added to the Regular Agenda in error. This matter was discussed and voted during Executive Session.

Membership Policy:

Board to review and discuss the amended Membership Policy.

Vice Chair Barrett told the Board that Ms. Cherry emailed the new policy to the Board but, this agenda item will be discussed at a future Board Meeting when the entire Board is present.

New Hires:

Town:

9% Alzened, William, Group 4, Police Officer
Perm. Full-time: \$1,093.58 weekly
Start Date: September 20, 2021

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- 9% Beane, Kevin, Group 4, Police Officer
Perm. Full-time: \$1,093.58 weekly
Start Date: September 20, 2021

- 9% Cassford, Matthew, Group 4, Police Officer
Perm. Full-time: 1,093.58 weekly
Start Date: September 20, 2021

- 9% Cunniff, Corey, Group 4, Firefighter
Perm. Full-time: 1,101.36 weekly
Start Date: September 20, 2021

- 9% DiGiantommaso, Matthew, Group 4, Police Officer
Perm. Full-time: \$1,093.58 weekly
Start Date: September 20, 2021

- 9% Keane, Cornelius, Group 1, Inspector/Lister – Assessor’s
Perm. Full-time: \$981.34 weekly
Start Date: September 20, 2021

- 9% Kierstead, Zachary, Group 4, Police Officer
Perm. Full-time: \$1,093.58 weekly
Start Date: September 20, 2021

- 9% Oliver, Timothy, Group 1, Dispatcher
Perm. Full-time: \$831.16 weekly
Start Date: September 7, 2021

- 9% Tait, Priya, Group 1, Library Associate
Perm. Full-time: \$814.20 weekly
Start Date: September 15, 2021

- 9% Woods, Michael, Group 4, Firefighter
Perm. Full-time: \$1,101.36 weekly
Start Date: September 7, 2021

School:

- 9% Albert, Laura, Group 1, Behavior Specialist
Perm. Full-time: \$2,330.31 bi-weekly
Start Date: August 31, 2021

- 9% Belanger, Derick, Group 1, Junior Computer Hardware/Software Technician
Perm. Full-time: \$1,600.00 bi-weekly

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Start Date: August 16, 2021

- 9% Campbell, Sandy, Group 1, Paraeducator
Perm. Full-time: \$839.90 bi-weekly
Start Date: August 31, 2021
- 9% DeLappe, Darry, Group 1, Paraeducator
Perm. Full-time: \$1,072.10 bi-weekly
Start Date: August 31, 2021
- 9% Drake, Stephen, Group 1, Custodian
Perm. Full-time: 1,505.80 bi-weekly
Start Date: August 23, 2021
- 9% Dunner, Marjorie, Group 1, Paraeducator
Perm. Full-time: \$1,200.02 bi-weekly
Start Date: August 31, 2021
- 9% Fogarty, Gerilyn, Group 1, Paraeducator
Perm. Full-time: \$1,033.83 bi-weekly
Start Date: September 20, 2021
- 9% Frost, Paul, Group 1, Maintenance Custodial Floater
Perm. Full-time: \$1,667.81 bi-weekly
Start Date: September 16, 2021
- 9% Hohulin, Lisa, Group 1, Paraeducator
Perm. Full-time: \$932.28 bi-weekly
Start Date: August 31, 2021
- 9% Hutchinson, Kimberly, Group 1, Cafeteria Worker
Perm. Full-time: \$879.22 bi-weekly
Start Date: August 31, 2021
- 9% Keneally, Virginia, Group 1, Paraeducator
Perm. Full-time: \$1,091.48 bi-weekly
Start Date: August 31, 2021
- 9% Markley, David, Group 1, Computer Hardware/Software Technician
Perm. Full-time: \$2,571.20 bi-weekly
Start Date: August 16, 2021
- 9% Rioux, Jorie, Group 1, Paraeducator
Perm. Full-time: \$1,088.34 bi-weekly
Start Date: August 31, 2021

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- 9% Rodriguez, Pedro, Group 1, Maintenance Custodial Floater
Perm. Full-time: \$1,667.81 bi-weekly
Start Date: August 23, 2021
- 9% Ryan, Jennifer, Group 1, Paraeducator
Perm. Full-time: \$1289.93 bi-weekly
Start Date: September 16, 2021
- 9% Souther, Paula, Group 1, CCTE Financial Secretary
Perm. Full-time: \$1,430.31 bi-weekly
Start Date: August 23, 2021
- 9% Toomey, Stephanie, Group 1, Cafeteria Worker
Perm. Full-time: \$866.28 bi-weekly
Start Date: August 31, 2021
- 9% Umamo, Alycia, Group 1, Paraeducator
Perm. Full-time: \$1,061.54 bi-weekly
Start Date: August 31, 2021
- 9% Walsh, Shealagh, Group 1, Paraeducator
Perm. Full-time: \$1,015.10 bi-weekly
Start Date: August 31, 2021
- 9% Weber, Elise, Group 1, Paraeducator
Perm. Full-time: \$898.225 bi-weekly
Start Date: August 31, 2021

Mr. Coughlin asked why there is a difference in pay for some of the newly hired Paraprofessionals.

Ms. Barros explained that Paraprofessionals often have certifications or specialized degrees which may allow one Paraprofessional to receive a higher starting salary than another.

Motion to accept Town and School New Hires as listed made by Mr. Ness; Seconded by Mr. Coughlin.

Roll-call vote:

Ms. Barrett	yes
Mr. Coughlin	yes
Mr. Ness	yes

Unanimously Voted.

Refunds:

Town:

Chisholm, Howard, Group 1, Motor Equipment Operator-Highway
One (1) Year, Eleven (11) Months Creditable Service (8/26/2019-8/6/2021)
Total Refund Including FWT: \$8,037.03

Harmon, Shawn, Group 4, Firefighter
Refund of incomplete Military Buyback due to Accidental Disability Retirement.
Total Refund: \$8,984.99

Newell, Rachel, Group 1, Administrative Assistant – Solid Waste
Four (4) Years Creditable Service (8/21/2017-9/3/2021)
Total Refund Including FWT: \$18,863.49

School:

Dana Bruggeman – Beneficiary Andrew Labier
Death Refund paid to Andrew Labier on behalf of former member Dana Bruggeman
Total Refund: \$6,649.81

Maggiani, David, Group 1, Food Services Manager
One (1) Year, Four (4) Months Creditable Services (1/3/2018-5/24/2019)
Total Refund Including FWT: \$8,423.36

Motion to accept Town and School Refunds as listed made by Mr. Ness; Seconded by Mr. Coughlin.

Roll-call vote:

Ms. Barrett	yes
Mr. Coughlin	yes
Mr. Ness	yes

Unanimously Voted.

Transfers:

Town:

Gardner, Ashley, Group 1, Dispatcher
Three (3) Months Creditable Service (3/22/2021-7/14/2021)
Total Transfer to Hingham Retirement Board: \$1,239.78

School:

Beaudoin, Gayle, Group 1, Paraeducator
Six (6) Years, Two (2) Months Creditable Service (3/31/2015-6/21/2021)
Total Amount of Transfer to Plymouth County Retirement Board: \$38,310.45

McKay, Michelle, Group 1, Paraeducator
One (1) Year, Nine (9) Months Creditable Service (12/12/2014-6/20/2016)
Total Amount of Transfer to MA Teachers' Retirement: \$3,635.59

Motion to accept Town and School Transfers as listed made by Mr. Ness; Seconded by Mr. Coughlin.

Roll-call vote:

Ms. Barrett	yes
Mr. Coughlin	yes
Mr. Ness	yes

Unanimously Voted.

Buybacks

Town:

Donahue, Stephen, Group 1, Airport has requested to purchase one (1) year, four (4) months creditable service for the period of June 2, 2018, through July 27, 2021, for prior part-time service with the Town of Plymouth Airport. Total Buyback Amount: \$4,924.47.

Ward, Dennis, Group 4, Police Officer, has requested to purchase two (2) years, eight (8) months of Military Service. Total buyback amount is \$10,578.98.

Motion to accept Town Buybacks as listed made by Mr. Ness; Seconded by Mr. Coughlin.

Roll-call vote:

Ms. Barrett	yes
Mr. Coughlin	yes
Mr. Ness	yes

Unanimously Voted.

Retirements:

Town:

MacKinnon Jr., Robert B., Group 4, Battalion Chief
Thirty-One (31) Years and One (1) Months of Creditable Service
Superannuation Retirement: opt c
Retirement Date: September 1, 2021

Dowling, Sean P., Group 4, Fire Fighter
Twenty-One Years, Six Months Creditable Service
Superannuation Retirement: opt c
Retirement Date: September 4, 2021

School:

Burns, Joy, Group 1, MSN Paraprofessional
Twenty-Seven (27) Years of Creditable Service
Superannuation Retirement: opt b
Retirement Date: October 15, 2021

Plymouth Housing Authority:

Grace, Patricia, A., Group 1, Attorney
Thirty (30) Years, Eight (8) Months Creditable Service
Superannuation Retirement: opt b
Retirement Date: September 30, 2021

Vice Chair Barrett noted that Sean Dowling has retired under Superannuation however, he has filed for an Accidental Disability Retirement and, his application is pending.

Motion to accept Town, School, and Plymouth Housing Authority Retirement as listed made by Mr. Ness; Seconded by Mr. Coughlin.

Roll-call vote:

Ms. Barrett	yes
Mr. Coughlin	yes
Mr. Ness	yes

Unanimously Voted.

Next Meeting:

October 29, 2021

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Adjourn:

Motion to adjourn meeting made by Mr. Coughlin at 10:53 a.m.; Seconded by Mr. Ness.

Roll-call vote:

Ms. Barrett	yes
Mr. Coughlin	yes
Mr. Ness	yes

Unanimously Voted.

Respectfully submitted,

Karry A. Barros
Assistant Director

Plymouth Retirement Board:

DO NOT SIGN
Thomas Kelley, Chairman

Dated: January 28, 2022

Lynne Barrett

Gerald Coughlin

DO NOT SIGN
Dale Webber

Robert Ness